

UNIVERSITY PARKING REGULATIONS

The Policy and Procedure is available online at Governing Documents (<https://www.umanitoba.ca/governance/governing-documents/>).

Parking

Part I: Reason for Regulation

1.1 The University of Manitoba recognizes that at any given time there are a large number of Motor Vehicles and bicycles driving and parking on campus. In order for the University to maintain orderly conduct of parking of Motor Vehicles, Parking Regulations must be established. Furthermore, as an ancillary service, parking must be operated on a cost recovery basis. These regulations set out the rules, fees and remedies available in association with parking on University Property, and they apply to all staff, students, and the general public. The University of Manitoba Act, which is an act of legislature, empowers the University of Manitoba to govern parking on University Property and to make parking regulations. This includes fees and charges for parking violations and actions taken for failure to pay fees and charges.

Part II: Regulation Content

Introduction

2.1 Responsibility for the overall administration and implementation of the Parking Regulations (the "Regulations") of the University of Manitoba (the "University") rests with the Vice-President (Administration), who may from time to time delegate to others aspects of the administration or implementation of the Regulations.

2.2 All members of the University community and persons attending on University Property are required to familiarize themselves and comply with the Regulations.

2.3 The Regulations are in addition to any by-laws of the City of Winnipeg and any legislation and regulations of the Province of Manitoba regulating the operation or use of Motor Vehicles or regulating the crossing of or walking upon roadways by pedestrians.

2.4 Nothing contained in these Regulations shall be deemed to limit the University's remedies or actions, either at law or through the University's policies, in respect of any matter arising under these Regulations.

General Definitions

2.5 The following terms have the following defined meaning for the purpose of this Regulation:

(a) Accessible Permit means a permit issued by the Office of Parking and Transportation that allows parking in Designated Accessible Parking Areas. During Events, Accessible Permit means a permit issued by Winnipeg Football Club for parking in Investors Group Field Event Designated Accessible Parking Areas.

(b) Access Device means any key, card, transponder, or other device used to gain access to a secure parking area, such as Parkade or secure bike parking area.

(c) Boulevard means the centre or either side of a street, or sides of a parking lot but not a shoulder, that is not intended for vehicular traffic.

(d) Carpool Stall means a stall designated by the University as a parking space only to be occupied by a Motor Vehicle arriving with more than one (1) person.

(e) Designated Accessible Parking Area means a parking space designated by the University for individuals who hold and display a valid permit under section 124.3 of The Highway Traffic Act (as such may be amended from time to time) and also have either an Accessible Permit issued by OPT or by Winnipeg Football Club or have paid the applicable parking rate.

(f) Electric Vehicle or "EV" means an electric drive vehicle that uses one or more electric motors for propulsion.

(g) Event means any event being held at the Investors Group Field with an expected attendance of fifteen thousand (15,000) or more individuals.

(h) Event Day shall mean the date on which there is a scheduled Event at the Investors Group Field.

(i) Investors Group Field Event Designated Parking Lots means any parking lot on University Property, on Event Day, designated and marked as such by the University, but does not include University Designated Parking Lots.

(j) Motor Vehicles includes reference to all motorized vehicles including motorcycles, mopeds and scooters, golf carts, Powersport and Oversized Vehicles, EV and motorized construction equipment.

(k) Office of Parking and Transportation or "OPT" means the persons or administrative unit of the University to whom the Vice-President (Administration) may from time to time delegate responsibility for administration of parking Permits and for the designation and assigning of parking areas.

(l) Operator means any person who drives or is in charge of or in possession of a Motor Vehicle on University Property whether that person is in the Motor Vehicle or not.

(m) Oversized Vehicle means a Motor Vehicle that alone, or together with any connected trailer, is longer than 6.7 m (22 ft).

(n) Owner means a person who is the registered owner of the Motor Vehicle under The Drivers and Vehicles Act or under a similar law of a different jurisdiction.

(o) Parkade means a multilevel structure located on University property designed for the parking of Motor Vehicles.

(p) Parking Citation means a ticket, notice or form issued by the University to any Operator or Owner charged with violation of any of the provisions of this Regulation.

(q) Parking Contract means the agreement entered into by the University and Parking Permit applicant to obtain a Permit.

(r) Parking Fee means the fee corresponding to the rates set annually by the Vice-President (Administration) or designate for all available parking Permits.

(s) Permit means a permit issued by OPT that authorizes parking of a Motor Vehicle registered with the University in specified areas of University Property and may be issued as a virtual or physical pass.

(t) Powersport Vehicle means motorized vehicles for off-road use including, but not limited to, snowmobiles, all-terrain vehicles, personal watercraft, and dirt bikes.

(u) Public Pay Parking Area means any parking area on University Property, excluding the Parkade, designated by the University with signage as visitor or casual parking with a parking meter, pay and display dispenser, pay-by-plate parking meter, or mobile payment application, or such other similar technology as may become available.

(v) Reserved Parking Areas means areas indicated by signage and designated by the University and reserved for Permit holders and includes, but is not limited to, reserved twenty-four (24) hour parking areas located in various parking lots or Parkades on University Property.

(w) University Designated Parking Lots means parking lots on University Property designated by the University on Event Days that are for use by staff, students and visitors only for University business while Event Day parking restrictions are in effect.

(x) University Property means property owned and occupied by or under the charge or control of the University, including, but not limited to, roadways, Investors Group Field and SmartPark.

(y) University Security Services means the administrative unit of the University, the members of which are provincially licensed security guards and may include others contracted by the Vice-President (Administration) from time to time to assist in the implementation of the Regulations.

Headings of Paragraphs

2.6 All headings in the Regulations are inserted solely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Scope of Regulations

2.7 The Regulations, unless specifically exempt by OPT in writing, apply to:

- (a) all persons who park, stop or leave a Motor Vehicle or a bicycle on University Property; and
- (b) all owners of Motor Vehicles and bicycles which are parked, stopped or left on University Property.

Procedure Where No Assigned Parking Space Available

2.8 Subject to the provisions herein regarding Event Parking, holders of a valid Reserved Parking Area Permit who find their assigned parking area fully occupied must park in another Reserved Parking Area designated by OPT on its website and immediately report the matter to OPT. The report should include the Motor Vehicle licence plate number.

Rates

2.9 Rates for all forms of available parking Permits at the University are set annually by the Vice-President (Administration) or designate and are posted at [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>).

Parking Permits - General Eligibility and Priority

2.10 All persons are eligible to apply for a parking Permit as hereinafter provided. Priority in allocation of parking Permits will be given to full-time staff members and students of the University. Any person applying for a

parking Permit may be required to provide personal identification in order to establish eligibility.

Authorization

2.11 A Permit conveys the authorization by the University for a specific Motor Vehicle, registered with OPT, to be parked in an assigned parking area in accordance with the terms and conditions displayed on the Permit and/or stated on a form used to request parking and/or posted at umanitoba.ca/parking. Registration includes application and payment of the Parking Fee and completion of the Parking Contract. Where appropriate, each Permit will designate the category of parking authorized, time restrictions in effect and area(s) at the University where that Motor Vehicle is authorized to park.

Reserved Twenty-Four (24) Hour Parking

2.12 Subject to sections 2.37 through 2.39, certain areas in various parking lots will be designated by the University as Reserved Parking Areas. Parking in a Reserved Parking Area is limited to Motor Vehicles displaying a Permit for that specific Reserved Parking Area. Reserved Parking Areas are appropriately signed and identified.

Parking Permits

2.13 Where issued by the University, physical Permits shall be properly displayed in/on the Motor Vehicle, where applicable, as follows:

- (a) as a decal affixed on the lower corner of the front windshield on the driver's side of the Motor Vehicle; or
- (b) as a hang tag displayed according to the directions printed on it.

2.14 In most cases virtual Permits will be issued by the University and will apply to the associated licence plate.

2.15 Expired, invalid and cancelled Permits must be removed from Motor Vehicles immediately after the expiry, invalidation or cancellation date and not displayed in conjunction with a valid Permit.

- (a) parking permit decals issued by the University must be affixed on the lower corner of the front windshield on the driver's side of the Motor Vehicle. The backing must be removed from the permit and the permit affixed to the glass using the adhesive which is on the permit; and,
- (b) parking permit hang tags issued by the University must be displayed according to directions printed on the permit.

Access Device Acquisition and Replacement

2.16 In order to obtain an Access Device a deposit at a pre-determined amount will be required and the Access Device must be returned upon completion of the Parking Contract.

2.17 Access Device replacements may be issued, at a predetermined rate, to eligible Access Device holders when Access Devices have been lost or stolen or in exchange for the original Access Device where they are in need of replacement due to wear or fading, as determined by OPT. If the Access Device has been stolen a police report where applicable, may be required from the Access Device holder.

Terms of Permit

2.18 Permits are issued for a specified period of time, but immediately become invalid upon the happening of any of the following events:

- (a) on the date of expiration (if applicable);
- (b) when the Permit has been cancelled or revoked;

(c) when the Motor Vehicle for which the Permit is issued has outstanding fees and/or charges owing to the University;

(d) when the applicant for a Permit gives false or incorrect information at the time of application; and

(e) when a residence student of the University vacates or is required to vacate a residence located on University Property (even if the property is leased from the University).

Permits Not Transferable

2.19 Permits are not transferable under any circumstances. At such a time where the original Permit holder no longer requires the Permit, the Parking Contract must be cancelled. Issuance of Permits is at the sole discretion of the University.

Accessible Permits

2.20 To be considered for an Accessible Permit from OPT, an applicant must produce a valid permit issued pursuant to section 124.3 of The Highway Traffic Act. OPT may, in its discretion, limit the validity of an Accessible Permit to the length of time stated on the permit issued pursuant to section 124.3 of The Highway Traffic Act.

2.21 An individual parking in a Designated Accessible Parking Area must display a valid permit issued pursuant to section 124.3 of The Highway Traffic Act at all times and also have either an Accessible Permit issued by OPT or have paid the applicable parking rate.

2.22 Accessible Permit holders who find no signed Designated Accessible Parking Areas available may park in the next most convenient parking area other than certain Reserved Parking Areas specified by OPT and must immediately report the matter to OPT. The report should include the Motor Vehicle licence plate number.

Bicycles and Bicycle Permits

2.23 Bicycles should be parked only in proper University bicycle parking locations. Parking and storing of bicycles inside any University building, or in any manner which may create a problem related to pedestrian safety, building access or maintenance, as determined by the University, is prohibited. Bicycles parked in such a fashion are subject to removal by the University and their owners may be subject to a fee or charge, at rates established by the University, from time to time.

2.24 Bicycle lockers located on University Property are available from OPT through application and payment of a fee. A deposit is required prior to issuance of an Access Device. If the Access Device is not returned after the Parking Contract has ended the Access Device holder will be subject to deposit forfeit and the locker will be cleaned of any remaining items.

2.25 Access to a bicycle compound located at the University is available from OPT through application and payment of a fee.

Rights of Cancellation

2.26 Notwithstanding any other provision of these Regulations, the University may withdraw areas normally used for parking and cancel any Permit if the parking area referred to therein is required for construction or other purposes. If the assigned parking area or any portion thereof for which the Permit is valid is deemed by the University to be required for other purposes and if alternative parking is not provided by the University, the unearned portion of the Parking Fee, minus any amounts due and owing to the University as fees or charges incurred as a result of parking or leaving Motor Vehicles on University Property in contravention of the Regulations, will be refunded to the registered Permit holder.

Permit Refunds

2.27 Permit refunds are at the discretion of the University and an administration fee, as determined the University, may be charged.

Staff and Student Parking Applications for Parking

2.28 University staff and students intending to park a Motor Vehicle on University Property must apply for assigned parking at OPT or through any other valid registration system authorized by the University, unless the Motor Vehicle is otherwise parked at a Public Pay Parking Area or Parkade in compliance with the Regulations.

Summer Term Parking Permits

2.29 Summer term parking Permits issued to eligible applicants upon application authorize the Permit holder to park in an assigned parking area during the times designated by the Permit upon payment of fees as set by the University and posted on [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>).

Residence Student Parking

2.30 Residence student parking areas are reserved on a twenty-four (24) hour basis for residence students of the University. Residence students who are Owners or Operators of a Motor Vehicle, while maintaining approved residence on University Property, may apply for available residence parking Permits and must submit proof of ownership or other documentation acceptable to OPT proving they are the primary driver of the Motor Vehicle.

2.31 Residence Permits will be withdrawn by the University if the residence student vacates or is required to vacate residence on University Property, and the unearned portion of the Parking Fee, minus any amounts due and owing to the University as fees or charges incurred, will be refunded to the registered Permit holder.

Visitor Parking Visitors

2.32 Subject to sections 2.37 through 2.39 and unless otherwise posted by the University, visitors may park on Monday to Friday from 7:30 a.m. to 4:30 p.m. in Public Pay Parking Areas or a Parkade at the posted rates.

2.33 Subject to sections 2.37 through 2.39 and unless otherwise posted by the University, visitors may park on Monday to Friday from 4:30 p.m. to 7:30 a.m. and anytime on Saturdays and Sundays, without charge in all areas, unless marked as Reserved Parking Areas or otherwise posted by the University.

2.34 Any visitor (including contractors, trades people, and persons attending conferences and seminars) who wishes to park other than at a Public Pay Parking Area or Parkade must obtain authorization from OPT in advance and must comply with the Regulations.

2.35 On an Event Day, visitors may not park or leave a Motor Vehicle in any parking area on University Property, except as designated by the University on [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>), beginning ninety (90) minutes before an Event until one (1) hour after the end of an Event.

Ride Sharing and Taxi Services

2.36 Ride sharing and taxi services, where applicable, may be limited to designated pick-up zones during certain times when picking up rides on University Property as detailed at [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>). Failure to pick up in these designated pick-up zones may result in a Parking Citation.

Event Day Parking

Investors Group Field Event Designated Parking Lots

2.37 Notwithstanding anything else in these Regulations, beginning ninety (90) minutes before the scheduled start of an Event and until one (1) hour after the end of an Event, no person shall stop, park or leave any Motor Vehicle in any Investors Group Field Event Designated Parking Lot, except in accordance with the authorization granted by a valid Investor's Group Field parking pass or paid Event parking Permit.

2.38 Investors Group Field Designated Accessible Parking Areas are restricted to Accessible Permit holders authorized by the Winnipeg Football Club.

University Designated Parking Lots

2.39 Notwithstanding anything else in these Regulations, beginning ninety (90) minutes before the scheduled start of an Event and until one (1) hour after the end of an Event, no person shall stop, park or leave any Motor Vehicle in any University Designated Parking Lot without displaying a Permit or have paid the applicable parking rate. University Designated Parking Lots will be available to University of Manitoba Permit holders and visitors on a first-come, first served basis and space will not be guaranteed.

Stalls Equipped with Electrical Plugs

Restriction on Use of Power

2.40 No person shall use any electrical plug in a parking area for any purpose except for drawing power for a Motor Vehicle block heater or to charge an Electric Vehicle in the appropriately designated stalls.

Supply of Electrical Plugs

2.41 In some parking areas, electricity is supplied to electrical outlets depending on climatic conditions.

Faulty Electrical Plugs

2.42 Service provided via electrical plugs is not guaranteed by the University.

Parking Citations

Camping

2.43 Camping overnight in a Motor Vehicle or Oversized Vehicle is prohibited on University Property.

General Stopping and Parking Prohibitions

2.44 No Motor Vehicle may be parked or stopped upon any part of University Property that is:

- (a) alongside any building on University Property;
- (b) on sidewalks or where a sidewalk crosses a roadway;
- (c) on a bicycle or pedestrian path;
- (d) on a Boulevard or landscaped area;
- (e) within three (3) meters of a fire hydrant on University Property;
- (f) at a bus stop; or
- (g) causing an obstruction or hazard on a roadway, except in the case where prior approval has been granted by the University or is in accordance with the authorization granted by a Permit and the Regulations.

2.45 No person shall stop, park or leave a Motor Vehicle in specific areas and roadways on University Property identified and signed as fire lanes.

2.46 No person shall stop, park or leave a Motor Vehicle idling in an area designated by the University as a "No Stopping", "No Parking", "No Idling" or a "Ridesharing/Taxi Parking Only" zone, on University Property.

2.47 No person shall stop, park or leave a Motor Vehicle in any parking stall on University Property in such a manner that the Motor Vehicle is not wholly within the parking stall.

2.48 Anyone wishing to park or leave an Oversized Vehicle on University Property must first obtain a Permit for the Oversized Vehicle from OPT.

2.49 A Motor Vehicle must not be parked in a Carpool Stall unless arriving on University Property with more than one (1) person in the Motor Vehicle.

2.50 Ridesharing and taxi services, shall not stop to pick up passengers except in designated pick-up zones during specified times as detailed at [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>).

2.51 No Motor Vehicle shall occupy a stall designated as an Electric Vehicle charging station unless:

- (a) linked to a valid Permit or the applicable rate has been paid for the duration of time parked;
- (b) they have not exceeded the maximum time permitted in the parking stall; and
- (c) are actively charging the Electric Vehicle.

2.52 No person shall stop, park, leave or operate a Powersport Vehicle on University Property, unless specifically authorized by the Vice-President (Administration), or designate, who may set terms and conditions in connection with such authorization wherever appropriate.

2.53 No Motor Vehicle may remain in a loading zone for longer than the length of time specified on the loading zone sign or for any time after the loading zone Permit has expired. In cases where no time is specified on the loading zone sign and the Motor Vehicle does not hold a valid loading zone Permit, the vehicle is limited to,

- (a) Fifteen (15) minutes; or
- (b) Thirty (30) minutes if the Motor Vehicle holds a valid Accessible Permit or a permit issued pursuant to section 124.3 of *The Highway Traffic Act*.

2.54 No Motor Vehicle shall stop, park or be left in the following areas without a Permit or the applicable payment:

- (a) Reserved Parking Areas;
- (b) student residence parking;
- (c) a designated staff or student parking area on University Property between 7:30 a.m. and 4:30 p.m., Monday through Friday;
- (d) a metered space on University Property when the meter at that space is hooded; or
- (e) a Public Pay Parking Area

2.55 Prohibition 2.54(c) shall apply at all times except on Saturdays, Sundays and holiday closures as indicated at [umanitoba.ca/parking](https://www.umanitoba.ca/parking), unless it falls on an Event Day. Prohibition 2.54(e) shall apply at all times

posted on signage in the lot except on holiday closures unless that holiday falls on an Event Day.

Theft of Service

2.56 No person shall deposit or cause to be deposited in any parking meter or parking pay station, any substitute for a coin of Canada; or, deface, damage, tamper or impair the working of any parking meter, meter pole, parking pay station, pass card reader, transponder, Parkade ticket terminal or parking gate.

2.57 No Operator of a Motor Vehicle shall, on entry into a Parkade, proceed without first obtaining a pay parking receipt from either the attendant or the automated ticket dispenser for that Parkade. On exiting from that Parkade, no Operator shall proceed to exit without stopping and submitting the pay parking receipt to either the attendant or an automated pay station or terminal and paying the required fee.

2.58 No Operator shall display an altered, forged, copied, stolen or invalid Permit and/or pay parking receipt or any other type of ticket normally issued for parking on University Property.

2.59 Permits are non-transferable. No person approved as a Permit holder shall sell, transfer or assign the Permit to another person.

2.60 No University staff members are entitled to free parking on University Property unless authorized by OPT.

2.61 No more than one (1) Motor Vehicle registered to a Permit may be parked on University Property while utilizing said permit

2.62 No person shall use or allow the use of an Access Device other than for its intended use or purpose.

Accessible Parking

2.63 No Motor Vehicle shall stop or park in a Designated Accessible Parking Area on University Property unless an Accessible Permit is displayed together with a permit issued pursuant to section 124.3 of The Highway Traffic Act, or equivalent.

Parking Signs

2.64 Operators shall obey all parking signs on University Property erected by either the University or with the consent of the University.

2.65 No person shall move, damage, disfigure, or in any way tamper with any parking signs posted or erected on University Property.

Temporary Parking Restrictions

2.66 Where it is necessary to temporarily restrict parking in areas normally allotted for parking under the Regulations for such reasons as snow removal, cleaning, construction, special events or other good reasons as same may be deemed by the University, such temporary parking restrictions shall be communicated by means such as barricades, pylons, signage, and email or website notices posted on [umanitoba.ca/parking](https://www.umanitoba.ca/parking). Temporary parking restrictions shall be observed and have priority over normal parking privileges. Wherever possible, persons displaced by temporary parking restrictions will be assigned to other locations.

Fees, Notice and Charges

Authority

2.67 Pursuant to subsection 16(1) of The University of Manitoba Act, the University is authorized to impose fees and charges to be paid by Owners or Operators stopped, parked or left on University Property in contravention of the Regulations.

Parking Citation Issuance

2.68 A Parking Citation may be issued by the University to any Operator or Owner charged with violation of any of the provisions hereof. The Owner may be responsible for payment of any fees or charges in connection with the Parking Citation issued to that Motor Vehicle unless the Owner can prove to the satisfaction of the University that the Motor Vehicle was not being operated by and/or was not parked or left by the Owner or Operator or by any other person with the Owner's or Operator's express or implied consent.

2.69 A Parking Citation may be issued to a Motor Vehicle or to the Owner or Operator for the same offence after twenty-four (24) hours of the first Parking Citation if said violation is still occurring.

Service of Parking Citation

2.70 A Parking Citation shall be sufficiently served if served in any of the following ways:

- (a) physically on the Motor Vehicle concerned;
- (b) personally served to the Owner and/or Operator of the Motor Vehicle; or
- (c) mailed, either by regular mail or by electronic mail, to the address of the Owner and/or Operator of the Motor Vehicle concerned.

Content of Violation Notice

2.71 The Parking Citation shall have endorsed thereon the following: "This parking citation is issued pursuant to section 16 of The University of Manitoba Act by authority of the Board of Governors of the University, or such other substitute office as may be instituted in its place by the University, from time to time, for a violation of the University's Parking Regulations."

Payment of Parking Citation

2.72 Any fees or charges issued under the Regulations shall be paid within the time limit indicated on the Parking Citation thereof and as follows:

- (a) on-line at [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>); or
- (b) by mail or after hours deposit by cheque only (made payable to the University of Manitoba) at OPT located at the Welcome Centre, 423 University Crescent, or such other office location listed only at [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>); or
- (c) in person at OPT at the Welcome Centre, 423 University Crescent, during business hours listed online at [umanitoba.ca/parking](https://www.umanitoba.ca/parking) (<https://www.umanitoba.ca/parking/>).

Failure to Pay Fees or Charges

2.73 Parking Citations must be paid within ten (10) days from the date of issue, failing which the University may proceed to take any action it deems necessary pursuant to section 2.75 including any legal action to obtain all fees and charges outstanding together with any costs incurred by the University in taking such legal action.

2.74 An administration fee shall be assessed by the University for all cheques returned for insufficient funds, stop payments and returned or declined pre-authorized payments.

2.75 Where a person does not pay the fees or charges owing, any one (1) or more of the following actions may be taken by the University in its sole discretion:

- (a) discipline (including dismissal) of faculty and staff members;
- (b) discipline of students under the University's Student Discipline Bylaw;
- (c) withholding of examination marks, transcripts, diplomas, or denying University registration and registration materials until the outstanding fees or charges have been paid in full or other arrangements have been made which are satisfactory to the University;
- (d) revocation of a Permit or prohibition from parking on University Property;
- (e) withholding issuance of any new Permits;
- (f) removal and impoundment of a Motor Vehicle; and
- (g) collection activities by the University or its agent, including the issuance of a claim in a civil court against the Owner and/or Operator of a Motor Vehicle for the amount of the fee or charge and all costs relating to and including the costs of removal, impoundment and storage of the Motor Vehicle, as well as any legal costs incurred by the University in taking such collection activities and/or legal action.

Appeals

2.76 Persons wishing to appeal a Parking Citation or a decision of the University as it pertains to these Regulations may do so as follows:

- (a) with respect to a Parking Citation, pay the applicable fees or charges as set out on the Parking Citation which shall not be considered an admission of guilt with respect to this appeal process, then, within the timelines stated on the Parking Citation or the website, follow the directions located on the reverse of the Parking Citation or online at umanitoba.ca/parking (<https://www.umanitoba.ca/parking/>).
- (b) with respect to appeals of decisions made pertaining to sections 2.56 through 2.62, follow the process stated at umanitoba.ca/parking (<https://www.umanitoba.ca/parking/>) or by contacting OPT.

Revocation of Parking Permits

2.77 In addition to any other fees or charges provided by the Regulations, a Permit of an individual violating the Regulations, may be revoked by the Vice-President (Administration) or designate at his/her sole discretion.

2.78 Any person whose Permit is revoked may also be prohibited for a period of up to twelve (12) months by the Vice-President (Administration) or designate from parking, stopping or leaving a Motor Vehicle on University Property, during which time any Motor Vehicle owned or operated by that person may be removed and impounded.

2.79 Where any person has been found in possession of and/or displaying a stolen, altered, copied, forged or invalid Permit or pay parking receipt or any other type of ticket normally issued for parking on University Property, the University may take any one (1) or more of the following actions:

- (a) confiscate the unauthorized Permit or pay parking receipt;

- (b) require payment by such person to the University in an amount equal to the costs that would have been incurred for the purchase of a Permit or pay parking receipt for the period during which the stolen, altered, copied, forged or invalid Permit or pay parking receipt was being used or in order to compensate the University for losses suffered as a result of damage to property caused by the person that violated one or more of the Regulations; and/or

- (c) revoke parking privileges of such person on University Property for a period of up to twelve (12) months, during which time any Motor Vehicle owned or operated by that person may be towed and impounded.

Removal, and Impoundment

2.80 Motor Vehicles parked or left on University Property may be removed, impounded and stored if such Motor Vehicles are considered by the University to be impeding snow removal operations or any other essential operation whatsoever or where removal or impoundment of the Motor Vehicle is deemed to be reasonable in the sole discretion of the University.

2.81 Motor Vehicles parked or left on University Property on an Event Day may be removed, impounded and stored if such Motor Vehicles are parked in contravention of these Regulations, as determined by the University in its sole discretion.

2.82 In addition to any other fee, charge or consequence provided by these Regulations, a Motor Vehicle removed and impounded under these Regulations shall be at the Owner's risk. The Owner or Operator shall be responsible for the charges incurred for removal, impoundment and storage, which charges must be paid before the Motor Vehicle will be released.

Liability

2.83 Neither the University, nor its officers, employees or agents, shall be liable in any way whatsoever for any lost, stolen or damaged property contained within the Motor Vehicle or any loss, damage or theft to the Motor Vehicle or bicycle, notwithstanding that the loss, theft or damage may have occurred while on University Property including any damage or inconvenience caused by reason of any Motor Vehicle or bicycle being towed away, removed, stored or impounded in accordance with these Regulations.

Part III: Accountability

3.1 The Office of Legal Counsel is responsible for advising the Vice-President (Administration) that a formal review of this Regulation is required.

3.2 The Director, OPT is responsible for the implementation, administration and review of this Regulation.

3.3 All employees, students, contractors, visitors and any others are responsible for complying with this Regulation.

Part IV: Review

4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Regulation is October 15, 2034.

4.2 In the interim, this Regulation may be revised or repealed if:

- (a) the Vice-President (Administration) or the Approving Body deems it necessary or desirable to do so;

(b) the Regulation is no longer legislatively or statutorily compliant; and/or

(c) the Regulation is now in conflict with another Governing Document.

4.3 If this Regulation is revised or repealed all Secondary Documents, if applicable, shall be reviewed as soon as possible in order that they:

(a) comply with the revised Regulation; or

(b) are in turn repealed.

Part V: Effect on Previous Statements

5.1 This Regulation supersedes all of the following:

(a) Parking for Invited Guests, Visitors, Conference and Special Events Policy;

(b) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and

(c) all previous Administration Governing Documents on the subject matter contained herein.

Part VI: Cross References

6.1 This Regulation should be cross referenced to the following relevant Governing Documents, legislation and/or forms:

(a) Parking | University of Manitoba (<https://www.umanitoba.ca/parking/>)