

LABOUR RELATIONS AND WORKPLACE STUDIES, DIPLOMA

Diploma Requirements

Course	Title	Hours
Year 1		
LABR 1260	Working for a Living	3
LABR 1290	Labour Unions and Workers' Rights in Canada	3
Hours		6
Year 2		
6 credit hours of LABR at the 2000 level		6
18 credit hours of LABR at the 3000 level		18
Hours		24
Total Hours		30

Note: LABR 1260 and LABR 1290 are required courses in the Diploma, are prerequisites for all other courses in the program, and must be completed first.

Faculty Academic Regulations

Admission to the Faculty of Arts B.A. General, Advanced or Honours Degree Programs

The following is a summary of the admission requirements. All admission requirements, as well as application deadline dates and forms, are included in the Faculty of Arts Applicant Information Bulletin (<https://umanitoba.ca/explore/undergraduate-admissions/requirements/arts/>) that is available from the Admissions Office (<http://umanitoba.ca/admissions/>), Enrolment Services, 424 University Centre; this information is also posted on the University of Manitoba website.

Other than the Direct Entry and Casual student, completion of a minimum of 24 credit hours of university level courses is required. Depending on the academic performance on the courses acceptable for credit, students may be admitted to or transit into the Faculty in good standing or on the recommendation of the Dean.

At the point of admission or transfer to the Faculty of Arts all students proceeding to an undergraduate B.A. Degree are automatically in the General Degree Program. Subsequently, students may apply through the Faculty of Arts General Office for entry to either the Advanced Degree Program or the Honours Degree program.

The specific requirements for the General, Advanced and Honours Degree programs are in Basic Faculty Regulations (p. 3) for the B.A. General, Advanced and Honours Degree Programs.

Each department and program outlines its entry requirements.

Direct Entry from High School

Eligible students may apply to enter the Faculty of Arts upon completion of a high school diploma.

Applicants applying directly to the Faculty of Arts from a Manitoba High School (or equivalent) must meet General Entrance Requirements and Specific Admission Requirements.

The General Entrance requirement is Manitoba high school graduation (5 full credits at the Grade 12 level in courses designated S,G, or U).

The Specific Admission Requirement for the Faculty of Arts is a minimum 70% average over the following four courses with no less than 60% in each course:

- Grade 12 English 40S
- Grade 12 Mathematics 40S
- Two additional academic Grade 12 40S courses

Transit from University 1

Students may transit to the Faculty of Arts from University 1 prior to Fall Term registration only. The transit function is available on Aurora Student. There are no fees for transiting and there is no application form required.

To be eligible to transit, a student must have achieved a minimum Cumulative Grade Point Average (CGPA) of 2.00 on 24 credit hours. Students who have completed more than 24 credit hours at the point of transit must have achieved a minimum Adjusted Grade Point Average (AGPA) of 2.00. The AGPA calculation will be on the best graded 24 credit hours at the point of transit.

Students who do not meet the minimum transit eligibility requirements should refer to the University 1 section of the calendar for information regarding how to establish their eligibility.

When a student transits from University 1 to the Faculty of Arts, they are automatically enrolled in the B.A. General Degree program. If a student wishes to enter the B.A. Advanced or the B.A. Honours degree programs, they should contact the Faculty of Arts Student Services Office for assistance. U1 students planning to pursue a Bachelor of Arts degree should refer to the charts in the departmental sections of the undergraduate calendar for information on prerequisite courses and minimum performance required for entry. Completion of these requirements while in U1 will prepare a student to complete their chosen program in the prescribed timeframe.

For further information, please contact a Faculty of Arts Academic Advisor (https://umanitoba.ca/faculties/arts/student_resources/Student_Advisors.html) and/or refer to the Faculty of Arts Applicant Information Bulletin (<https://umanitoba.ca/explore/sites/explore/files/2020-12/Arts-bulletin.pdf>) and the University of Manitoba Admissions website (<https://umanitoba.ca/admissions/>).

Admission as a Transfer Student

Students transferring to the Faculty of Arts from another faculty or school at the University of Manitoba are called "internal transfers." Students transferring to the Faculty of Arts from another university or college are called "external transfers."

Transfer students must apply for admission to the Faculty of Arts, Advanced Entry Option, on-line (<https://umanitoba.ca/explore/undergraduate-admissions/apply/>) by the application deadline date.

For the University of Manitoba's general policy on external transfer students and advanced standing, see Admission to the University of Manitoba (<https://catalog.umanitoba.ca/undergraduate-studies/admissions/>).

Students who apply to transfer to the Faculty of Arts must have completed no fewer than 24 credit hours of university level coursework and must have achieved a minimum cumulative grade point average of 2.00. Students who have completed 24 credit hours or more and who have not achieved at least a 2.00 cumulative grade point average will be considered for admission on the basis of an adjusted grade point average which is a 2.00 grade point average on the best 24 credit hours. Students who have exceeded the maximum number of "F" grades permitted on courses acceptable for credit in Arts (p. 10) should contact the Faculty of Arts for further information and advice.

Anyone who has been placed on academic suspension by another faculty, school, or external institution will not normally be admissible if less than one year has elapsed since they had been placed on suspension. The waiting period will be increased to two years if the student has been placed on suspension more than once in consecutive years. Please refer to information on transfer credit.

Admission as a Second Degree Student

A student who holds an undergraduate degree from a recognized university program (including the University of Manitoba) may apply for admission to pursue a second undergraduate degree from the Faculty of Arts. For information regarding possible transfer credit please contact a Faculty of Arts Academic Advisor (https://umanitoba.ca/faculties/arts/student_resources/Student_Advisors.html).

Admission as a Visiting Student

A "visiting" student is one who is pursuing a degree at another institution and whose basis of admission is a Letter of Permission from their home institution granting permission to register at the University of Manitoba. Previously admitted visiting students can register in a subsequent term without applying for admission, provided they have a Letter of Permission and have not changed their home institution. Certain restrictions may be placed on the kind and number of courses in which they will be allowed to register.

Admission as a Special Student

The Faculty of Arts does not accept students under the special student category. Students seeking admission as a special student should apply to Extended Education (<https://umextended.ca/>).

Admission as a Dual Credit High School Student

Dual credit courses in high schools may be offered in partnership with school divisions and high schools. This opportunity is designed for students with particular interest in receiving equivalent to university-level training in a subject area and in receiving university-level credit for the training they receive at the high school level. To complete particular courses for university credit prior to their high school graduation by writing a challenge exam, some students may qualify for admission to the Faculty of Arts under our Dual Credit High School Student Admissions Category.

Note that courses offered as dual credit may vary from year to year. Interested high schools should consult the Faculty of Arts Dean's Office for course availability and information on the dual credit course approval processes.

All prospective students must provide the following to be eligible for admission as a Dual Credit High School

Student:

- evidence of full-time registration in a Manitoba high school; and,
- written recommendation of academic ability from their high school principal (or designate) confirming that they are academically in good standing and academically prepared to take equivalent to university-level courses; and,
- written approval of the Head/Program Director of the Department/Program offering the course that they are seeking to challenge and the Faculty of Arts Dean's Office; and,
- completion of course pre-requisites as approved by Senate.

Admission as a Casual Student

This admissions category is designed for students who do not meet the requirements for gaining admission to the Faculty of Arts, but who seek to register in particular courses offered by the Faculty of Arts. It is not meant for students who meet the minimum academic criteria and are in pursuit of any of the four Bachelor of Arts degree programs.

To be eligible for admission as a Casual Student, prospective students must be proficient in English (<https://umanitoba.ca/admissions/undergraduate/requirements/english-language-proficiency/>) and must be 18 years of age or older by the first day of classes for the term in which the relevant course is offered. Students admitted under this category can only register in courses offered by the Faculty of Arts. Prior to registration, students shall obtain written approval from: the course instructor, the Head / Program Director of the Department / Program offering the course, and the Dean of the Faculty of Arts (or designate). Students admitted under the Casual Student category are required to follow all University of Manitoba regulations, including course prerequisite requirements.

Entrance or Admission to the Faculty of Arts diploma and Micro Diploma programs

Admission to the Faculty of Arts Diploma and Micro Diploma programs requires an application to be filed with the Admissions office.

Any student currently enrolled in a degree program at the University of Manitoba seeking admission to a Diploma or Micro Diploma must be in good academic standing within their current program of study. Students in good academic standing in a University of Manitoba Degree program are admissible to any of the Faculty of Arts Diploma and Micro Diploma programs.

Applicants with fewer than 24 credit hours of Post-Secondary course work completed seeking admission to a Diploma or Micro Diploma:

- must be proficient in English (visit <http://umanitoba.ca/student/admissions/international/english/index.html>);

AND, EITHER:

- must have graduated from high school with at least 5 full credits at the Grade 12 level in courses designated S, G, or U and must have achieved a minimum average of 70% over the following, with no less than 60% in each of:
 - English 40S
 - Mathematics 40S
 - Two academic 40S courses;

OR,

- must meet the Mature Applicant Category Criteria that follows:
 - 21 years of age or older by September 30 for classes starting in September, January 31 for classes starting in January, May 1 for classes starting in May, and July 1 for classes starting in July
 - Must not meet the regular academic requirements of the applicable program, must have limited experience at college or university (fewer than 24 credit hours), and must be a Canadian citizen or Permanent Resident.

Applicants with 24 or more credit hours of Post-Secondary course work completed seeking admission to a Diploma or Micro Diploma:

- must have completed a minimum of 24 credit hours of coursework at a recognized college or university with a minimum cumulative grade point average (CGPA) of 2.0 (C) or better;

OR

- must be admitted on the Dean's recommendation.
 - Students who have completed the minimum 24 credit hours of coursework, and do not meet the minimum 2.0 CGPA, may be considered on an individual basis for admission on the Recommendation of the Dean.
 - A minimum 2.0 grade point average (GPA) on the best 24 credit hours of coursework that would be acceptable for credit (transferable) in the Bachelor of Arts General degree Program is required to receive consideration for admission on the Dean's recommendation.

Basic Faculty Regulations for the B.A. General, Advanced and Honours Degree Programs

It is **highly recommended** that all first-year students pursuing a Bachelor of Arts Degree complete courses in the subject fields they plan to specialize in. Future course selection may be limited by their initial choice of courses.

Students must meet specific subject field requirements to qualify for entrance to the different Faculty of Arts programs (Majors and Minors). Information on first year course requirements can be found in the program charts located in the Department and Program specific sections of the Academic Calendar.

General Degree Program Its General Purpose

The General Degree in the Faculty of Arts involves taking courses in what are traditionally referred to as the "liberal" arts. The goal of a liberal arts education is to provide students with an education in the humanities and social sciences and at the same time prepare them for future careers. An Arts education is intended to provide students with "employability skills" that are highly valued by employers and needed in the contemporary workplace. Some of these skills include reading, writing, listening, speaking effectively, knowledge of language, critical thinking, problem solving, basic numeracy, information literacy, and an appreciation of our cultural, political, and economic milieu.

The General Degree would not normally prepare students for graduate studies. Most graduate programs require students complete a four year degree. Therefore students interested in a graduate program should complete the Bachelor of Arts Advanced or Honours Degree Program following discussion with a departmental graduate program advisor.

Entrance into the B.A. General Degree Program

1. At the point of entry to the Faculty of Arts all students proceeding to an undergraduate B.A. Degree are automatically in the General Degree Program. Subsequently, students may apply through the Faculty of Arts General Office for admission to either the Advanced Degree Program or the Honours Degree program.
2. All students who have completed 30 credit hours of coursework are encouraged to declare a Major and a Minor. Once the Major or Minor is declared it can be changed at some later registration. Students may also declare a second or Double Major in lieu of a Minor. Students who want to declare a Double Major must complete a Double Major declaration form available in the Faculty of Arts General Office or on the Faculty of Arts website. Students should note that for entry into Majors/Minors, the faculty requirement is a grade of "C" or better in the prerequisite course(s).

For entry into a Major requiring courses from more than one department, the faculty requirement is an average of "C" or better in all courses which are eligible to count towards the Major.

For detailed information regarding entry and specific course requirements for Majors and Minors, see the specific departmental listing in the Academic Calendar.

Requirements for Continuing in the B.A. General Degree Program

1. By the time students complete 60 credit hours, they should have at least three credit hours in each of five different Arts subject fields and must have declared a Major and Minor. Students who have not declared a Major or Minor by the time 60 credit hours of coursework have been completed, will not be able to continue registration until a Major/Minor is declared.
2. Students admitted to the Faculty of Arts, by the time they have completed 60 credit hours, must have successfully completed or be registered for at least three credit hours in a course with significant content in written English and at least three credit hours in a course in mathematics (Please refer to the General Academic Regulations; Approved Written English and Mathematics courses (<https://catalog.umanitoba.ca/undergraduate-studies/general-academic-regulations/#Residence-Written-English>)).
3. Students must meet the minimum performance level.

Ten Faculty Requirements for Graduating with a B.A. General Degree

1. A student must successfully complete a minimum of 90 credit hours of courses acceptable for credit in the Faculty of Arts (see Courses Acceptable for Credit (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Courses-Acceptable-Credit>) in the Faculty of Arts) with a "C" average or better on the courses that contribute to satisfying all of the B.A. General Degree requirements.

The minimum 90 credit hours of passed coursework must also include the remaining nine faculty requirements:

2. At least six credit hours from subject fields designated Humanities (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Humanities>), at least six credit hours from subject fields designated Social Science, (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Social-Sciences>) at least six credit hours from the list of courses that satisfy the Science (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Science>) requirement, and at least three credit hours from the list of courses that satisfy the Indigenous Content (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Indigenous-Content>) requirement.

3. At least three credit hours completed in each of five different Faculty of Arts subject fields (as listed under Five Faculty of Arts subject Field Requirements (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) and Humanities/Social Science/Science Requirement). A subject field may also satisfy other Bachelor of Arts Degree requirements such as Humanities, or Social Sciences, or Indigenous Content, or Mathematics, or Written English.
4. Major: 30 credit hours which constitute a **Major** in one of the subject fields approved by the Faculty of Arts. The student must also have a minimum "C" average in courses where a final grade is recorded and that are used toward the Major including only the higher grade of any course that has been repeated and excluding any failed course(s). A student who declares only one Major must also complete a Minor. A student who declares a Double Major will not be required nor allowed to complete a Minor, but must complete 30 credit hours as specified by each Major department. *Students who have questions about a Major in a particular subject are strongly urged to consult an instructor in the appropriate department.* A Major may be declared once the prerequisite is satisfied.

Students who declare and complete a Major in Global Political Economy will not be required to complete a separate field for a Minor for purposes of satisfying the degree requirements.

5. Minor: 18 credit hours which are in a subject field (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) that is different from that of the declared Major, which constitute a Minor approved by the Faculty of Arts. A student who declares only one Major must also complete a Minor. A student who declares a Double Major will not be required nor allowed to complete a Minor. It is not possible to declare a "Double Minor." No course can be used to satisfy both the Major(s) and the Minor requirement. A Minor may be declared once the prerequisite is satisfied.
6. At least 30 credit hours of coursework must be successfully completed outside the Major(s) and Minor subject fields. In addition, there must be at least 12 credit hours of coursework successfully completed in any subject acceptable for credit in the Faculty of Arts including courses in the Major(s) and Minor. Note: Students who complete a Double Major will satisfy this 12 credit hour requirement within their Double Major.
7. A student may not declare a Major/Minor combination in both Sociology and Criminology or both Italian and Italian Studies.
8. At least 60 credit hours must be taught by the Faculty of Arts (may include up to 24 credit hours from the Department of Mathematics or Art History courses considered as Humanities), or which have been accepted on transfer as equivalent to courses taught by the Faculty of Arts.
9. At least 30 credit hours must be numbered at or above the 2000 level.
10. Residency Requirement: A student in the B.A. General Degree Program must complete University of Manitoba residency requirements (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Residency-Requirement>).

Advanced Degree Program Its General Purpose

This program is intended primarily to serve students who desire a general education along with a reasonable degree of specialization in one area of study through the Major. In addition to the basic skills learned in the B.A. General Degree Program, an extra year of study provides the

opportunity to learn more advanced skills such as research, critical thinking, information management and public speaking.

The Advanced Degree Program is also well suited to students seeking to build an academic term or year of studies abroad into their undergraduate degree. The Advanced Degree offers the time in the degree to take advantage of opportunities for international focus and experience.

While most graduate programs require students complete an Honours Degree, it may be possible to enter a graduate program on the basis of the Advanced Degree. Students should discuss this possibility with a departmental graduate program advisor.

Entrance to the B.A. Advanced Degree Program

1. To enter the Bachelor of Arts Advanced Degree program, a student must have successfully completed a minimum of 24 credit hours and attained a minimum DGPA of 2.00 or higher.

For entry to a B.A. Advanced Major requiring courses from only one department, the faculty requirement is a grade of "C" or better in the prerequisite course(s). Prerequisite courses and any supplemental Advanced Major entry requirements are listed in each department's section of the undergraduate calendar.

Together with the above, students who have taken additional courses toward the B.A. Advanced Major require a "C" average in all Advanced Major required courses, including the higher grade of any repeated course(s) and excluding any failed course(s).

For entry to a B.A. Advanced Major program requiring courses from more than one department, students must have an average of "C" or better in the courses eligible to count toward the requirements of the chosen Advanced Major Program.

2. All students are required, upon entering the Single Advanced Major Program, to declare a Major and Minor. Students entering the Double Advanced Major Program are required to declare two Majors.

For additional information regarding entrance into Majors (such as which courses are eligible for counting as fulfilling the Major) see the specific listing for the relevant department (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#programstext>). Students with questions about an Advanced Major in a particular subject should consult an instructor in the appropriate department.

To officially declare an Advanced Major, students must fill out the application form and meet with an Arts Academic Advisor. Application forms are available in the Faculty of Arts Student Services Office (134 Fletcher Argue) or on the Faculty of Arts website (https://umanitoba.ca/faculties/arts/student_resources/student_forms.html).

3. For entry to the Minor a grade of "C" or better in the prerequisite course(s) is required.

Requirements for Continuing in the B.A. Advanced Degree Program

1. Students admitted to the Faculty of Arts, must by the time they have completed 60 credit hours have successfully completed or be registered for at least three credit hours in a course with significant content in written English and at least three credit hours in a course in mathematics. (Please refer to the General Academic Regulations; Approved Written English and Mathematics courses) (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#facultyacademicregulationstext/#Residence-Written-English>)
2. Students must meet the minimum performance level.

Ten Faculty Requirements for Graduating with a B.A. Advanced Degree

1. A student must successfully complete a minimum of 120 credit hours from among the courses acceptable (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Courses-Acceptable-Credit>) for credit in the Faculty of Arts, with a "C" average or better on the courses that contribute to satisfying all of the B.A. Advanced Degree requirements.

The minimum 120 credit hours of passed coursework must include the remaining nine faculty requirements:

2. At least six credit hours from subject fields (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) designated Humanities, at least six credit hours from subject fields designated Social Science, (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Social-Sciences>) at least six credit hours from the list of courses that satisfy the Science (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Science>) requirement, and at least three credit hours from the list of courses that satisfy the Indigenous Content (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Indigenous-Content>) requirement.
3. At least three credit hours completed in each of five different Faculty of Arts (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) subject fields. A subject field may also satisfy other Bachelor of Arts requirements such as Humanities, or Social Sciences, or Indigenous Content, or Mathematics, or Written English.
4. **Single Advanced Major:** 48 credit hours which constitute a Single Advanced Major in one of the subject fields (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) approved by the Faculty of Arts. The student must have a minimum "C" average in courses where a final grade is recorded that are used toward the Major including only the higher grade of any course that has been repeated and excluding any failed course(s). A student who declares a Single Advanced Major must also complete a Minor with the exception of students whose Major is Global Political Economy. Students with an Advanced Major in Global Political Economy will not be required to complete a Minor for purposes of satisfying the degree requirements.

Double Advanced Major: At least 42 credit hours which constitute a Double Advanced Major in each of two subject fields (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) approved by the Faculty of Arts. The student must have a minimum "C" average in courses where a final grade is recorded that are used toward each Major including only the higher grade of any course that has been repeated and excluding any failed course(s). A student who declares a Double Advanced Major will not be required nor allowed to complete a Minor, but must complete the Double Advanced Major in accordance with the requirements as specified by the Major department. A Major may be declared once the prerequisite has been satisfied.

Note: No course can be used to satisfy both the Single Advanced Major and Minor requirement. Similarly no course can be used to satisfy both Double Advanced Majors. Not every department offers a Single or Double Advanced Major. Please refer to department (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#programstext>) listings and other courses offered (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Courses-Acceptable-Credit>) in faculties and schools.

5. **Minor:** 18 credit hours which are in a subject field (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) that is different from that of the declared Single Advanced Major, which constitute a Minor approved by the Faculty of Arts. A student who declares a Single Advanced Major must also complete a Minor. A student who declares a Double Advanced Major will not be required nor allowed to complete a Minor. No course can be used to satisfy both the Advanced Major(s) and the Minor requirement. Only one Minor may be declared. A Minor may be declared once the prerequisite has been satisfied.
6. A student who declares a Single Advanced Major with a Minor must have at least 42 credit hours in subjects other than those used towards the Single Advanced Major and Minor. In addition, students in a Single Advanced Major must successfully complete 12 credit hours of coursework in any subject acceptable for credit in the Faculty of Arts including courses in the Major and Minor.

A student who declares a Double Advanced Major must have at least 36 credit hours in subjects other than those used towards their Double Advanced Major subject fields.
7. A student may not declare a Major/Minor combination in both Sociology and Criminology or both Italian and Italian Studies.
8. At least 81 credit hours that have been taught by the Faculty of Arts (may include up to 36 credit hours from the Department of Mathematics or Art History courses considered as Humanities), or which have been accepted on transfer as equivalent to courses taught by the Faculty of Arts.
9. At least 42 credit hours numbered at or above the 2000 level.
10. **Residency Requirement:** A student in the B.A. Advanced Degree Program must complete University of Manitoba residency requirements (see Residency Requirement (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Residency-Requirement>)).

Honours Degree Program

Its General Purpose

This program is designed to provide a high degree of specialization in a subject field. The entrance requirements and evaluation of performance are at a higher level than the General or Advanced Degree programs. The Honours Degree program is the preferred program for students seeking entrance to graduate study.

Entrance to the B.A. Honours Degree Program

To enter one of the Bachelor of Arts Honours Degree programs, a student must:

- a) Complete an application form, available in the Faculty of Arts Student Services Office (134 Fletcher Argue) and on the Faculty of Arts website (https://umanitoba.ca/faculties/arts/student_resources/student_forms.html); and,
- b) Have successfully completed a minimum of 24 credit hours (including at least three credit hours of coursework required by the selected Honours program); and,
- c) Have attained a minimum DGPA of 3.00 or higher (minimum 3.75 for Psychology Honours); and,
- d) Have attained a minimum "B" average ("B+" for Psychology) or better in all course(s) completed in the intended Honours subject field(s) including failed and repeated courses.

Other program specific Honours entry requirements:

Students applying for Honours Psychology must also have a minimum grade of "B" in PSYC 2260.

Students applying for Honours History must also have a grade of "B" or higher in any completed 3000 and 4000 level History courses.

Requirements for Continuing in the B.A. Honours Degree Program

1. Prior to each registration, Honours students must have their courses approved by the department in person, and then by the Faculty of Arts Student Services Office, and cannot make any subsequent changes without receiving prior permission from their department and the Faculty of Arts.
2. Students admitted to the Faculty of Arts, must by the time they have completed 60 credit hours have successfully completed or be registered for at least three credit hours in a course with significant content in written English and at least three credit hours in a course in mathematics. (Please refer to the General Academic Regulations; Approved Written English and Mathematics courses) (<https://catalog.umanitoba.ca/undergraduate-studies/general-academic-regulations/#Residence-Written-English>)
3. To continue in an Honours Degree program, the student must maintain a degree grade point average of 3.0 (3.75 for Psychology) at each point of assessment (as well as meet any additional departmental requirements there may be). In order to continue in Honours History students must also maintain a "B" grade or higher in each History course at the 3000 and 4000 level.

Students who fail to maintain the required minimum degree grade point average are required to withdraw from the Honours Degree program. They will be automatically placed in the General Degree Program and will have the following academic assessment permanently recorded on their transcript: "Required to Withdraw from the Honours Program." These students may be eligible to apply to the Advanced Degree Program.

Four Faculty Requirements for Graduating with a B.A. Honours Degree

It should be noted that not every department has an Honours Degree program. For specific information on available Honours programs, please consult the specific listing (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#programstext>) for the relevant department.

Note: Students in an Honours Degree program who satisfy the requirements for a Minor (in accordance with the Minor (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Honours-Minor>) requirements listed under the B.A. General Degree, may request to have the Minor recorded on their transcript. These students must come to the Faculty of Arts General Office to formally declare their intention to have their Minor recorded on their transcript.

1. The minimum number of credit hours which a student must successfully complete in order to receive an Honours Degree is 120. Information on the specific course requirements are found under each department. (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#programstext>)
2. In order to graduate, a student in the B.A. Honours Degree program must satisfy the University of Manitoba residency requirements (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Residency-Requirement>) and attain a minimum degree grade point average of 3.0.

3. Included among the courses presented for graduation there must be at least three credit hours completed in each of five different Faculty of Arts (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Five-subject-field>) subject fields.
4. Among the courses presented for graduation there must be at least six credit hours from subject fields designated Humanities, at least six credit hours from subject fields designated Social Science (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Social-Sciences>), at least six credit hours from the list of courses that satisfy the Bachelor of Arts Science (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Arts-Science>) requirement, and at least three credit hours from the list of courses that satisfy the Indigenous Content (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#Indigenous-Content>) requirement.

Bachelor of Arts Degree Program Requirements summary General Degree Program (90 Credit Hours)

Requirement 1: Major(s) or Honours

- Minimum 30 credit hours
- Minimum average of "C" on all courses taken for purposes of satisfying the Major

Requirement 2: Minor

- Minimum 18 credit hours; except when Major is Global Political Economy or for students in a Double General Major Program

Requirement 3: Options

- Minimum 30 credit hours outside student's chosen Major(s) and Minor
- Minimum 12 credit hours from the Major and/or Minor or other subjects
- Within the above requirements, students must also satisfy the following requirements. Note: a course may satisfy more than one requirement

Requirement 4: Written English and Math

- Written English and Math Requirement (minimum 3 credit hours in each)

Requirement 5: Humanities Requirement

- 6 credit hours from subjects identified as Humanities

Requirement 6: Social Science Requirement

- 6 credit hours from subjects identified as Social Sciences

Requirement 7: Science Requirement

- 6 credit hours of coursework that satisfies the Science requirement

Requirement 8: Indigenous Content Requirement

- 3 credit hours of coursework that satisfies the Indigenous Content requirement

Requirement 9: General Requirements

- 60 credit hours of courses must be taken from courses taught by the Faculty of Arts (may include 24 credit hours of Mathematics or Art History courses)
- 30 credit hours must be at the 2000 level or higher
- 3 credit hours (cr. hrs.) in each of 5 Faculty of Arts subject fields (e.g., 3 cr. hrs. Psychology, 3 cr. hrs. Economics, 3 cr. hrs. English, 3 cr. hrs. French, 3 cr. hrs. Women's and Gender Studies)

Requirement 10: Residency Requirements

- Degree: 48 credit hours or the final 30 credit hours must be taken at the University of Manitoba
- Major(s): 18 credit hours at the University of Manitoba

Requirement 11: Graduating Grade Point Average (GPA)

- Minimum average of "C" on 90 credit hours of passed coursework offered for degree credit

Advanced Degree Program (120 Credit Hours)**Requirement 1: Major(s)**

- Single Advanced Major: minimum 48 credit hours (some departments require more)
- Double Advanced Major: minimum 42 credit hours
- Minimum average of "C" on all courses taken for purposes of satisfying the Major

Requirement 2: Minor

- minimum 18 credit hours; except when Major is Global Political Economy or for students in a Double Advanced Major Program

Requirement 3: Options

- Single Advanced Major: minimum 42 credit hours outside student's chosen Major and Minor
- Single Advanced Major: minimum 12 credit hours from the Major and/or Minor or other subjects
- Double Advanced Major: minimum 36 credit hours outside student's chosen Majors
- Within the above requirements, students must also satisfy the following requirements. Note: a course may satisfy more than one requirement

Requirement 4: Written English and Math

- Written English and Math Requirement (minimum 3 credit hours in each)

Requirement 5: Humanities Requirement

- 6 credit hours from subjects identified as Humanities

Requirement 6: Social Science Requirement

- 6 credit hours from subjects identified as Social Sciences

Requirement 7: Science Requirement

- 6 credit hours of coursework that satisfies the Science requirement

Requirement 8: Indigenous Content Requirement

- 3 credit hours of coursework that satisfies the Indigenous Content requirement

Requirement 9: General Requirements

- 81 credit hours of courses must be taken from courses taught by the Faculty of Arts (may include 36 credit hours of Mathematics or Art History courses)
- 42 credit hours must be at the 2000 level or higher
- 3 credit hours (cr. hrs.) in each of 5 Faculty of Arts subject fields (e.g., 3 cr. hrs. Psychology, 3 cr. hrs. Economics, 3 cr. hrs. English, 3 cr. hrs. French, 3 cr. hrs. Women's and Gender Studies)

Requirement 10: Residency Requirements

- Degree: 60 credit hours must be taken at the University of Manitoba
- Single Advanced Major:
 - 30 credit hours at the University of Manitoba on a Single Advanced Major requiring 48 to 57 credit hours; or

- 36 credit hours at the University of Manitoba on a Single Advanced Major requiring more than 57 credit hours
- Double Advanced Major: 27 credit hours at the University of Manitoba on a Double Advanced Major requiring 42 credit hours

Requirement 11: Graduating Grade Point Average (GPA)

- Minimum "C" average on 120 credit hours of passed coursework offered for degree credit

Honours Degree Program (120 Credit Hours)**Requirement 1: Honours**

- Single Honours: varies by Honours subject field
- Double Honours: varies by Honours subject field(s)

Requirement 2: Minor

- Optional Minor

Requirement 3: Options

- Single Honours: ancillary options: minimum 24 to 36 credit hours
- Double Honours: ancillary options: minimum 6 credit hours
- Within the above 3 requirements, students must also satisfy the following requirements. Note: a course may satisfy more than one requirement.

Requirement 4: Written English and Math

- Written English and Math Requirement (minimum 3 credit hours in each)

Requirement 5: Humanities Requirement

- 6 credit hours from subjects identified as Humanities

Requirement 6: Social Science Requirement

- 6 credit hours from subjects identified as Social Sciences

Requirement 7: Science Requirement

- 6 credit hours of coursework that satisfies the Science requirement

Requirement 8: Indigenous Content Requirement

- 3 credit hours of coursework that satisfies the Indigenous Content requirement

Requirement 9: General Requirements

- 3 credit hours (cr. hrs.) in each of 5 Faculty of Arts subject fields (e.g., 3 cr. hrs. Psychology, 3 cr. hrs. Economics, 3 cr. hrs. English, 3 cr. hrs. French, 3 cr. hrs. Women's and Gender Studies)

Requirement 10: Residency Requirements

- Degree: 60 credit hours must be taken at the University of Manitoba
- Honours subject(s)
 - 33 credit hours at the University of Manitoba on single Honours requiring 54 to 69 credit hours; or
 - 39 credit hours at the University of Manitoba on single Honours requiring more than 69 credit hours; or
 - 24 credit hours at the University of Manitoba on Double or Joint Honours requiring 42 to 45 credit hours; or
 - 21 credit hours at the University of Manitoba on Double or Joint Honours requiring less than 42 credit hours; or
 - 33 credit hours at the University of Manitoba on Double or Joint Honours requiring more than 45 credit hours

Requirement 11: Graduating Grade Point Average (GPA)

- Minimum 3.00 degree grade point average on total passed credit hours offered for degree credit

Basic Faculty Regulations for the Faculty of Arts Diploma Programs

Specific course and program requirements for the different Diplomas can be found in each section of the calendar of the unit offering the Diploma. The following basic faculty regulations apply to all Diploma programs:

1. **Minimum Credit Hours:** Faculty of Arts Diplomas consist of 21-60 credit hours of undergraduate course work. Individual Departments/Programs will define the minimum credit hours required in their Diploma. Please review the unit's section of the Undergraduate Calendar for specifics.
2. **Time to completion:** There is no time limit imposed upon students completing Faculty of Arts Diploma programs.
3. **Minimum Credit Hour Load:** There are no minimum term credit hour load requirements for students in the Faculty of Arts Diploma programs.
4. **Minimum Grades Required:** In order to graduate, students must obtain a minimum C average on all courses required in the Diploma program graded with a letter grade with no grade lower than a D, or "Pass" (for courses graded using a "Pass" or "Fail" grading system).
5. **Residency Requirements:** At least 50% of course work completed for the Diploma program must be completed at the University of Manitoba.
6. **Credit Transfer to Degree Programs:** Diplomas may be laddered into undergraduate degree programs in same or related fields of study. Degree level courses completed as part of a Diploma can be used toward the completion of any of the Bachelor of Arts degree programs. Likewise, courses completed as part of the Bachelor of Arts Degree programs can be used toward the completion of a Faculty of Arts Diploma.
7. Students are responsible for meeting all course prerequisites of courses required in the Diploma programs and for following all application and registration deadlines.

Basic Faculty Regulations for the Faculty of Arts Micro Diploma Programs

Specific course requirements for the different Micro Diplomas can be found in each section of the calendar of the Unit offering the Micro Diploma. In addition to the course requirements listed in the calendar, the following basic faculty regulations apply to all Micro Diploma programs:

1. **Minimum Credit Hours:** Faculty of Arts Micro Diplomas consist of 9-18 credit hours at the undergraduate level, which may include other types of instructional or learning opportunities such as professional development or work-integrated learning experiences.
2. **Time to completion:** Students have four years after declaring their intent to complete a Micro Diploma to complete the Micro Diploma program.
3. **Minimum Credit Hour Load:** There are no minimum term credit hour load requirements for students in the Micro Diploma programs.
4. **Minimum Grades Required:** In order to graduate, students must obtain a minimum C average on all courses required in the Micro Diploma program graded with a letter grade with no grade lower than a D, or "Pass" (for courses graded using a "Pass" or "Fail" grading system).

For Micro Diploma programs consisting of courses assessed using only "Pass" or "Fail" grading, students must obtain a grade of "Pass" in all courses.

5. **Residency Requirements:** All courses required in any Faculty of Arts Micro Diploma program must be taught by the University of Manitoba. Students cannot transfer external credit for use toward a Faculty of Arts Micro Diploma.

6. **Credit Transfer to Degree Programs:** Degree level courses completed as part of a Micro Diploma can be used toward the completion of any of the Bachelor of Arts degree programs. Likewise, courses completed as part of the Bachelor of Arts Degree programs can also be used toward the completion of a Faculty of Arts Micro Diploma.

7. Students are responsible for meeting all course prerequisites of courses required in the Micro Diploma programs and for following all application and registration deadlines

Requirements for Dual Credit High School Students

Students admitted as dual credit high school students will be required to demonstrate their competencies in a course by:

- a. challenging the university final exam when the course being completed uses a final exam as part of the grading of a course; and / or,
- b. completing a similar complement of assessments the course being offered typically requires students to complete.

Challenge exams will be scheduled by the relevant Department or Program and may be invigilated either on the University of Manitoba campus or at the student's high school. The University of Manitoba faculty member who is responsible for the delivery of the course will determine the structure and duration of the exam.

The design and assessment of a given course will be developed in collaboration with, and approved by, the Department Head or Program Coordinator connected to the course and the Dean of the Faculty of Arts (or designate). As per the University's Multi-sectioned Course policy (2.2.1), Deans/Directors/Department Heads, as appropriate, shall ensure equitable treatment of all students by means including a review of course outlines with particular attention to comparability of reading lists, assignments, the timing and frequency of term tests, evaluation procedures and the weighting of components contributing to the final grade.

The instructor of the course will be approved by the Department Head or Program Coordinator of the unit offering the course, in partnership with the High School / School Division responsible for delivering the course content.

Any other course requirements (i.e., essays, projects, etc.) will be graded by the agreed upon instructor. In cases where a Challenge exam will not be written, the instructor of the course at the high school or school division will assign the final grade for each student and will be reviewed by, and receive final approval from, the relevant Faculty of Arts Department or Program and, the Dean of the Faculty of Arts (or designate).

High schools and school divisions will be responsible for delivering the appropriate content to ensure students are prepared for successful completion of all assignments and for successfully writing the challenge examinations (where applicable). If they are willing to do so, a University of Manitoba faculty member will work with each high school/school division to ensure that high school instructors are provided with the course content equivalent to the content of the corresponding courses offered at the University of Manitoba. Such support includes supplying

course outlines, textbook information, and where appropriate, sample assignments, midterms, and final examinations. These arrangements must be approved by the Department Head/Program Director within the unit that is responsible for these course offerings at the University of Manitoba.

Students admitted will be subject to the same regulations concerning voluntary withdrawals and appeal procedures as all other students admitted to the Faculty of Arts. Limited access restrictions will apply to university courses from which students have voluntarily withdrawn while enrolled as a Dual Credit High School student.

In addition to the university requirements listed above, all dual credit high school courses must adhere to requirements outlined in the provincial dual credit policy. Contact the Faculty of Arts Student Services office for information on available courses and for information regarding which high schools may offer dual credit for their students as an option.

Requirements for Casual Students

Students admitted under the Casual Student category will be subject to the same regulations concerning voluntary withdrawals and appeal procedures as all other students admitted to the Faculty of Arts. Limited access restrictions will apply to university courses from which students have voluntarily withdrawn while enrolled as casual students.

Additional Faculty Regulations and Policies Applicable to All Degree Programs in the Faculty of Arts

Five Faculty of arts subject Field Requirement and Humanities / Social Science / Indigenous Content / Science Requirement Recognized Five Faculty of Arts Subject Fields

The Faculty of Arts offers a number of courses covering a variety of subjects in the Humanities and Social Sciences. To satisfy the Faculty of Arts subject field requirement for any B.A. Degree a student must complete 3 credit hours in each of 5 different course subjects offered by the Faculty of Arts. For example: 3 credit hours in Psychology, plus 3 credit hours in German, plus 3 credit hours in Economics, plus 3 credit hours in Sociology, plus 3 credit hours in History.

Each course subject in the Faculty of Arts has been further categorized as either a Humanities or Social Science. All courses offered by the Faculty of Science and select courses from other faculties will satisfy the Bachelor of Arts Science requirement. Therefore a course may satisfy both the subject field requirement as well as the requirement for the Humanities/Social Science/Science.

Listed below are the categories of Humanities, Social Sciences, Sciences and the course subjects that belong to each category.

Humanities

- Course subjects taught by the Faculty of Arts that can be used towards the **Humanities** requirement: ARTS 2020, Arabic, Asian Studies, Canadian Studies, Catholic Studies, Classical Studies, English (excluding ENGL 0930, ENGL 0940, ENGL 2000, ENGL 2001), Film Studies, French, German, Greek, Hebrew, History, Hungarian, Icelandic, Italian, Judaic Civilization, Latin, Indigenous Languages, Indigenous Studies, Philosophy, Polish, Portuguese, Religion, Russian, Spanish, Theatre, Ukrainian, Ukrainian Canadian Heritage Studies, and Yiddish. In addition the following courses may be used: American Sign Language ASLL 1000; Global Political Economy GPE 3700; Women's and Gender Studies WOMN 1500, WOMN 2530, WOMN 2600, WOMN 2620, WOMN 2630, WOMN 3110, WOMN 3120 and WOMN 3620.

- Course subjects offered by other units which can be used towards the Humanities requirement: Art History (i.e. all courses listed with course prefix FAAH). (For details on Art History courses (<https://catalog.umanitoba.ca/undergraduate-studies/arts/courses-programs-offered-faculties-schools-credit-arts/>)).

Social Sciences

- Course subjects taught by the Faculty of Arts that can be used towards the Social Science requirement: Anthropology, Economics, Global Political Economy courses GPE 1700, GPE 2700, GPE 4700, Labour Studies, Linguistics, Political Studies, Psychology, and Sociology. In addition the following courses may be used: Women's and Gender Studies WOMN 1600, WOMN 2500, WOMN 2560, WOMN 2610, WOMN 2640, WOMN 2650, WOMN 3100, WOMN 3130, WOMN 3550, WOMN 3560 and Others ARTS 1160.

Indigenous Content Requirement

- Students may complete any of the courses listed below in order to satisfy the Indigenous Content Requirement:

Course	Title	Hours
AGRI 2300	Indigenous Issues in Food Systems	3
INDG 1200	Indigenous Peoples in Canada	6
INDG 1220	Indigenous Peoples in Canada, Part 1	3
INDG 1240	Indigenous Peoples in Canada, Part 2	3
INDG 2012	Indigenous History in Canada	6
INDG 2020	The Métis in Canada	3
INDG 2080	Inuit Society and Culture	3
HIST 2010	Indigenous History in Canada (C)	6
HIST 2020	The Métis in Canada (C)	3
HIST 4120	History of Aboriginal Rights (C)	6
POLS 2802	Introduction to Indigenous Politics	3
POLS 3870	Politics of Indigenous-Settler Relations	3
THTR 2200	Canadian Indigenous Theatre	3
SOC 3762	Law, Justice, and Indigenous Peoples	3
WOMN 2630	Indigenous Feminisms	3

Sciences

- Students may complete any combination of the courses listed below adding up to six credit hours to satisfy the Bachelor of Arts Science requirement.

Faculty of Science

Any course offered by the Faculty of Science with the exception of the former BIOL 1110

Faculty of Agricultural and Food Sciences

Course	Title	Hours
AGRI 1600	Introduction to Agrifood Systems	3
ENTM 1000	World of Bugs	3
ENTM 2050	Introductory Entomology	3
PLNT 1000	Urban Agriculture	3
PLNT 2500	Crop Production	3
SOIL 3060	Introduction to Agrometeorology	3
SOIL 3520	Pesticides: Environment, Economics and Ethics	3
SOIL 3600	Soils and Landscapes in Our Environment	3

School of Art

Course	Title	Hours
FA 1020	Mathematics in Art	3

Clayton H. Riddell Faculty of Environment, Earth, and Resources

Course	Title	Hours
ENVR 1000	Environmental Science 1 - Concepts	3
ENVR 2000	Environmental Science 2 - Issues	3
GEOG 1290	Introduction to Physical Geography	3
GEOG 2200	Introduction to Thematic Cartography (TS)	3
GEOG 2272	Natural Hazards (PS)	3
GEOG 2520	Geography of Natural Resources (HS)	3
GEOG 2540	Weather and Climate (PS)	3
GEOG 2541	Météorologie et climatologie (PS)	3
GEOG 2550	Geomorphology (PS)	3
GEOG 2700	Introduction to Arctic System Science	3
GEOG 3390	Introduction to Climate Change and Its Causes (PS)	3
GEOL 1340	The Dynamic Earth	3
GEOL 1400	Time-Trekker's Travelog: Our Evolving Earth	3
GEOL 1410	Natural Disasters and Global Change	3
GEOL 1420	Exploring the Planets	3
GEOL 2350	Canada Rocks: The Geology of Canada	3
GEOL 2390	Environmental Geology	3
GEOL 2440	Structural Geology 1	3
GEOL 2500	Introduction to Mineralogy	3
GEOL 2570	Energy and Mineral Resources	3
GEOL 3310	Paleontology	3

Price Faculty of Engineering

Course	Title	Hours
ENG 1440	Introduction to Statics	3
ENG 1450	Introduction to Electrical and Computer Engineering	3
ENG 1460	Introduction to Thermal Sciences	3

For course titles and descriptions see the relevant faculty entries in this *Calendar*.

Major, Minor (Concentration) or Honours Programs

1. The Faculty of Arts offers various Majors, Minors (Concentrations) and Honours programs. Here is a listing of the programs (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#programstext>) and also refer to the respective unit pages.
2. Major and Minor (Concentration) programs offered by other Faculties or Schools are listed here (<https://catalog.umanitoba.ca/undergraduate-studies/arts/courses-programs-offered-faculties-schools-credit-arts/>). These include a General Major, Advanced Major and Minor (Concentration) offered by the Department of Mathematics, a Minor in Business offered by the Faculty of Management/I.H. Asper School of Business, and a General Major and Minor (Concentration) in Art History offered by the School of Art.

An Arts student may declare a Minor (Concentration) (dependent on the student's program) offered by any Faculty and School providing the Minor (Concentration) program consists of a minimum of 18 credit hours.

For details on those Minor (Concentration) programs please refer to the relevant Faculty/ School's chapter in this *Calendar*.

Courses Acceptable for Credit in the Faculty of Arts

In addition to all courses offered by the Faculty of Arts there are two other categories of courses acceptable for credit in the Faculty of Arts:

Courses Offered by Other Faculties or Schools at the University of Manitoba

Effective September 2007, all degree credit courses offered by other Faculties or Schools at the University of Manitoba are acceptable for credit in Arts (**excludes Pass/Fail courses**).

If a student was registered in another faculty or school within the University of Manitoba prior to registering in the Faculty of Arts, all courses in which the student received a final grade will be treated in the same way as they would have been had they been taken by a student already registered in the Faculty of Arts. That is, all of these courses will count in determining eligibility for admission to Arts in accordance with rules defined in the sections on Direct Entry from High School, Transit from University 1, and Maximum Number of "F" Grades Permitted on Courses Acceptable for Credit in the Arts and these rules will all be taken into account when determining the student's grade point averages in accordance with rules for Repeating a Course and Maximum Number of "F" Grades Permitted on Courses Acceptable for Credit in the Arts. In addition, they will all count towards the minimum number of credit hours required for graduating, provided the student received a passing grade in each of them, and the courses did not conflict with some other graduation or continuing regulation (such as the Residency Requirement).

Courses Offered at Other Universities and Colleges

Effective September 2007, all courses offered at other universities and colleges which are evaluated as equivalent to University of Manitoba courses (**excludes Pass/Fail courses**) will be used when determining eligibility for admission and transfer credit.

There are two groups of courses that are taken at other universities or colleges and which can be used for credit in the Faculty of Arts at the University of Manitoba, namely: a) those taken by students who are already registered in the Faculty of Arts at the University of Manitoba, and b) those taken by students prior to transferring to the Faculty of Arts at the University of Manitoba.

1. Students who are already registered in the Faculty of Arts at the University of Manitoba, and who wish to take courses at another university or college to count towards their University of Manitoba degree are required to obtain a Letter of Permission from the Registrar's Office prior to registering at that other institution; see General Academic Regulations (<https://catalog.umanitoba.ca/undergraduate-studies/general-academic-regulations/>). The Letter of Permission will not be approved for a student who is in academic jeopardy or on academic suspension. As of September 1999 grades earned in courses at other universities are taken into account in the cumulative hours when determining the Grade Point Averages at the University of Manitoba. Grades earned at other universities will not be used in determining eligibility for awards.
2. All completed courses that are deemed acceptable for credit in any degree program at the University of Manitoba (**excludes Pass/Fail courses**) which were taken by a student registered at another university or college prior to transferring to the Faculty of Arts, will be used when determining eligibility for admission and transfer credit. That is, all of these courses will count in determining admissibility

in accordance with, Direct Entry from High School, Transit from University 1, and Maximum Number of "F" Grades Permitted on Courses Acceptable for Credit in Arts.

As of September 1999 the applicable courses (credits and attempts) in both a) and b) are included on the University of Manitoba record, the external courses are counted as attempts and external grades are taken into account when determining the University of Manitoba grade point average as well as count towards the maximum number of "F" grades permitted in an Arts degree. Grades earned at other universities will not be used in determining eligibility for awards. There is no limit on attempts in any degree program.

Courses completed at institutions external to the University of Manitoba taken more than 10 years prior to the point of admission will not be considered for transfer credit, except in the case of students entering the B.A.I.S. program.

Students who wish to request a review or reassessment of transfer credit must do so within eight months of the initial determination of transfer of credit to the University of Manitoba.

Courses offered through Université de Saint-Boniface may be used in lieu of the specified courses identified in the degree program grids (<https://catalog.umanitoba.ca/undergraduate-studies/arts/#programstext>). See course descriptions in Aurora Student for information on course equivalencies; Université de Saint-Boniface courses are taught in French and end in odd numbers, e.g., PSYC 2261.

Residency Requirement

Each of the four undergraduate degree programs has a residency requirement which requires that a minimum number of credit hours must be taken at the University of Manitoba itself in order to qualify for the degree. Students admitted to the Faculty of Arts B.A. General, Advanced and Honours Degree Programs will also be required to satisfy a residency requirement on the Major(s), Advanced Major(s) or Honours subject(s) in addition to the residency requirement on the degree. Similarly students admitted to the B.A. Integrated Studies Degree Program will be required to satisfy a residency requirement on the Concentration in addition to a residency requirement on the degree.

B.A. General Degree

1. Degree: There are two ways in which the Residency Requirement for the B.A. General Degree may be satisfied: either by successfully completing at the University of Manitoba no fewer than 48 credit hours of the required minimum 90 credit hours (these 48 credit hours may be taken at various points in the student's career); or by successfully completing at the University of Manitoba itself no fewer than the last 30 credit hours of the required minimum 90 credit hours.
2. Major: A minimum of 18 credit hours of the 30 credit hours required for the Major must be successfully completed at the University of Manitoba or through an approved University of Manitoba Exchange Program.

B.A. Advanced Degree

1. Degree: To receive the B.A. Advanced Degree, the student must successfully complete at least 60 credit hours of the required minimum 120 credit hours at the University of Manitoba.
2. Single and Double Advanced Majors: Students must successfully complete at the University of Manitoba or through an approved University of Manitoba exchange program the hours of coursework in their Major program as noted below:

- In a Single Advanced Major requiring 48 to 57 credit hours, at least 30 credit hours must be completed at the University of Manitoba or through an approved University of Manitoba Exchange Program.
- In a Single Advanced Major requiring more than 57 credit hours, at least 36 credit hours must be completed at the University of Manitoba or through an approved University of Manitoba Exchange Program.
- In a Double Advanced Major requiring 42 credit hours, at least 27 credit hours must be completed at the University of Manitoba or through an approved University of Manitoba Exchange Program.

B.A. Honours Degree

1. Degree: To receive the B.A. Honours Degree, the student must successfully complete at least 60 credit hours of the required 120 credit hours at the University of Manitoba.
2. Honours Subject(s): Students must successfully complete at the University of Manitoba or through an approved University of Manitoba exchange program the hours of coursework in their Honours subject(s) as noted below:
 - In a single Honours subject requiring 54 to 69 credit hours, at least 33 credit hours must be completed in the Honours subject.
 - In a single Honours subject requiring more than 69 credit hours, at least 39 credit hours must be completed in the Honours subject.
 - In a double or joint Honours subject requiring 42 to 45 credit hours in one Honours subject, at least 24 credit hours must be completed in that Honours subject.
 - In a double or joint Honours subject requiring less than 42 credit hours in one Honours subject, at least 21 credit hours must be completed in that Honours subject.
 - In a double or joint Honours subject requiring more than 45 credit hours in one Honours subject, at least 33 credit hours must be completed in that Honours subject.
3. Once admitted to an Honours program, students are expected to take all their courses at the University of Manitoba. For information on exceptions to this requirement, the student should consult the Faculty of Arts General Office.

B.A. Integrated Studies Degree

1. Degree: To receive the B.A. Integrated Studies Degree, the student must successfully complete at the University of Manitoba no fewer than 36 credit hours of the required minimum 90 credit hours (these 36 credit hours may be taken at various points in the student's career).
2. Concentration(s): A minimum of 9 credit hours of the 18 credit hours required for the Concentration must be successfully completed at the University of Manitoba or through an approved University of Manitoba Exchange Program.

Residency Requirement Université de Saint-Boniface

In order to satisfy the University of Manitoba, Faculty of Arts residency requirement, students who transfer from Université de Saint-Boniface must complete the following minimum hours at the Fort Garry Campus.

1. In order to receive the B.A. (General), B.A. (Advanced), or B.A. Honours Degree, the student must successfully complete at least 30 credit hours at the Fort Garry campus.

Year-of-Study Equivalents

A student's progress towards a degree is measured in terms of credit hours passed rather than years of study completed. The following table may be used to determine the year equivalent.

Year Equivalent	Credit Hours Passed (General/Integrated Studies Degree)	Credit Hours Passed (Advanced/Honours Degree)
1	fewer than 24 credit hours	fewer than 24 credit hours
2	24 credit hours to fewer than 54 credit hours	24 credit hours to fewer than 54 credit hours
3	54 credit hours or more	54 credit hours to less than 84 credit hours
4	not applicable	84 credit hours or more

Maximum Number of Courses During a Term

Normally a student may attempt a maximum of 15 credit hours during a Fall or Winter term or a maximum of 18 credit hours during the Summer Term. If a student has taken the maximum credit hours in the previous term and has obtained a degree grade point average of 2.75 and is in good standing, they may apply at the Faculty of Arts General Office to be allowed to take 3 additional credit hours per term.

Prerequisite, Corequisite, and Course Availability

Prerequisite

Minimum grades of "C" are required in all courses listed as prerequisites, except as otherwise noted in the course descriptions published in each department and program section of this chapter. If a course is a prerequisite for a second course, the prerequisite must be met in order to continue in the second course.

Some course descriptions will indicate that a specific course is a pre- or corequisite for the course in which you wish to register. If you have not previously taken the specific course, you may register for it in the same term.

Corequisite

Where a course identifies another course as a corequisite, both courses must be taken at the same time.

Course Availability

Not all courses listed in this *Calendar* are offered every year. The course(s) being offered for the current terms are available for review by accessing the Class Schedule in Aurora. (https://aurora.umanitoba.ca/banprod/bwckctlg.p_disp_dyn_ctlg/)

Challenge for Credit

Some departments in the Faculty of Arts offer courses by means of challenge for credit. Since the courses offered in this manner may vary from year to year, students interested in this method of attaining credit should consult the Challenge for Credit section in the Faculty of Arts Registration Information located on the Faculty of Arts website (<https://umanitoba.ca/faculties/arts/>). The Academic Schedule (<https://catalog.umanitoba.ca/undergraduate-studies/academic-schedule/>) in this *Calendar* contains the relevant registration deadline dates appropriate to challenge for credit.

Repeating a Course

Limited Access will not affect registration for the current Academic Year, which includes Fall, Winter, and Summer terms. See University Policy and Procedures – Repeat Course Policy – Section 2.5 (a) Limited Access. Effective 2018 Winter Term - Limited Access Policy in Effect

Limited Access is a registration rule that allows students who have never before completed or voluntarily withdrawn from a course (or its equivalent) the opportunity to register for the course before students who are repeating or have previously withdrawn from the course in question.

If a student has previously taken a course and received a final grade, or voluntarily withdrawn from the course (VW)¹, any future attempt to take that course or its equivalent is considered a repeated course.

Effective Winter 2018, Limited Access will prevent a student from registering or waitlisting for a course (or equivalent) being repeated until the "Limited Access Term Expiry Date" has passed.

Limited Access applies for three consecutive terms following the term that the course in question was last completed or voluntarily withdrawn (VW).

During these three terms of Limited Access, a student may register to repeat a course, without permission, only when the Limited Access Term Expiry Date has passed.

Once the three terms of Limited Access has expired, any student wishing to repeat a course will need to request permission to do so from the Faculty of Arts General Office.

Students who wish to repeat a course for which they have obtained a grade of "C" or better are encouraged to discuss their choice to do so with an Arts Academic Advisor prior to registration.

- All completed courses will appear on the student's transcript and will be used to calculate the student's attempted hours.
- Repeating a course will not remove the original course or grade from the transcript.
- All courses with "F" grades that are repeated count towards the limit of "F" grades permitted in an Arts (p.) degree.

¹ A previous VW is only considered a repeat if you withdrew in Winter 2017 or later.

Statute of Limitations

Students who have not been registered at the University of Manitoba (or any other post-secondary institution) for a period of five years or longer immediately preceding an admission to Arts may submit a written appeal to the General Office to be allowed to "start afresh" a Faculty of Arts degree. If the appeal is granted, all courses listed on the University of Manitoba record will remain but all previous work will not count/ apply towards satisfying degree requirements nor affect the degree GPA calculation. The following notation will appear under the term of readmission:

"Having discontinued attendance at post-secondary institutions for a period of five years or more, this student has been permitted to start afresh on recommendation of the Dean. All previous credits have been forfeited."

Maximum Number of F Grades Permitted on Courses Acceptable for Credit in Arts

Each student in the Faculty of Arts will be placed on academic suspension for one year despite evidence of improved performance if they have more than 36 credit hours of "F" grades.

Following a one year suspension, the student may return upon application to the Faculty of Arts General Office by selecting one of the following irreversible options:

1. to continue with no possibility of further "F" grades. Any further "F" grades will result in academic suspension for two years. (Following the two year suspension, the student may apply to the Faculty of Arts General Office to return to start afresh.)

Or

2. start afresh, with their previous work not counting towards satisfying degree requirements.

(In either case this does not mean that the previous coursework will be removed from the student history or transcript.)

Dean's Honour List and Graduating with Distinction or First Class Honours

Dean's Honour List

To qualify for this list a student must be registered in one of the four degree programs offered by the Faculty of Arts and complete at least 12 credit hours offered by the University of Manitoba during a term and attain a minimum term grade point average of 3.75. The notation: "Dean's Honour List", will be included on the student's transcript specific to that term.

Degree with Distinction (Bachelor of Arts Integrated Studies and 3-Year General Degree)

To obtain a Bachelor of Arts General or a Bachelor of Arts Integrated Studies "Degree with Distinction" a student must achieve a final minimum Degree Grade Point average of 3.80, and must complete a minimum of 60 credit hours at the University of Manitoba. The term "Degree with Distinction" will appear on the student's parchment and the student's transcript of marks.

Degree with Distinction (Bachelor of Arts Advanced Degree)

To obtain a Bachelor of Arts Advanced "Degree with Distinction" a student must achieve a final minimum Degree Grade Point average of 3.80, and must complete a minimum of 90 credit hours at the University of Manitoba. The term "Degree with Distinction" will appear on the student's parchment and the student's transcript of marks.

First Class Honours (Honours Degree Only)

To obtain a Bachelor of Arts Honours Degree with "First Class Honours", a student must achieve a final minimum Degree Grade Point average of 3.80, and must complete a minimum of 90 credit hours at the University of Manitoba. The term "First Class Honours" will appear on the student's parchment and the student's transcript of marks.

University Gold Medal and Program Medals

Gold Medal

The Faculty of Arts will award the University Gold Medal to the student graduating with an Arts degree who:

1. has the highest grade point average of all graduating students on all courses creditable in Arts attempted at the University of Manitoba over the last two Fall/Winter terms prior to graduation (with each Fall/Winter consisting of a minimum 24 credit hours completed at the

University of Manitoba) including any courses taken in the Summer Session between the last two Fall/Winter terms and

2. has a minimum grade point average of 3.85 which is determined on the basis of all courses creditable in Arts attempted in completing the degree, including courses approved on transfer from other faculties/schools at the University of Manitoba.

Students who have up to 30 hours of external transfer credit (including failed courses) would be eligible providing they attain the minimum grade point average of 3.85 on all courses completed at the University of Manitoba which are acceptable for credit in Arts.

The Gold Medal winner is ineligible for Faculty of Arts program medals.

For specific details on the tie-breaking mechanism, contact the Faculty of Arts General Office.

Program Medals

The Faculty of Arts will award a Program Medal to the student graduating in each of the General, Integrated Studies, Advanced and Honours Degree programs who:

1. has the highest grade point average of all graduating students on all courses creditable in Arts attempted at the University of Manitoba over the last two Fall/Winter terms prior to graduation (with each session consisting of a minimum of 24 credit hours completed at the University of Manitoba) including any courses taken in the Summer Session between the last two Fall/Winter terms and
2. has a minimum grade point average of 3.75 which is determined on the basis of all courses creditable in Arts attempted in completing the degree, including courses approved on transfer from other faculties/schools at the University of Manitoba.

Students who have up to 30 hours of external transfer credit (including failed courses) are eligible providing they attain the minimum grade point average of 3.75 on courses completed at the University of Manitoba which are acceptable for credit in Arts.

For specific details on the tie-breaking mechanism, contact the Faculty of Arts General Office.

Evaluation of Undergraduate Student Coursework

A copy of the Faculty of Arts Regulations for the *Academic Evaluation of Undergraduate Student Coursework* is available to students for perusal in the Faculty of Arts General Office or website. This document includes regulations concerning student evaluation, final examinations and/or term tests, final grades, etc. It should in particular be noted that there are no Supplemental Examinations in the Faculty of Arts. For information on Incomplete Coursework, Deferred Examinations (<https://catalog.umanitoba.ca/undergraduate-studies/general-academic-regulations/#Deferred-Exams>), Debarment, Academic Misconduct (<https://catalog.umanitoba.ca/undergraduate-studies/general-academic-regulations/#Academic-Integrity>), (<https://catalog.umanitoba.ca/undergraduate-studies/policies-procedures/student-discipline-bylaw/>) etc., please refer to the General Academic Regulations (<https://catalog.umanitoba.ca/undergraduate-studies/general-academic-regulations/>).

Seeking a Bachelor of arts as a Second Degree

Once a Bachelor of Arts degree has been awarded by the University of Manitoba Senate, it cannot be revoked or "turned in" towards another degree.

Students who have completed an undergraduate degree may apply and be admitted to the Faculty of Arts seeking a second undergraduate degree. Students who hold a first degree from the Faculty of Arts may not apply for the B.A. Integrated Studies Degree Program as a second degree.

Students who have graduated with a first undergraduate degree from the University of Manitoba will be allowed to transfer up to 60 credit hours of coursework from their first degree toward a second degree program in the Faculty of Arts. Courses taken in a qualifying program will be considered part of the first degree. Courses extra to the first degree, excluding courses taken in a qualifying program or another awarded degree, diploma or certificate, may be transferred in addition to the 60 credit hours.

Students with first degrees awarded by external institutions will be eligible for up to 60 credit hours of transfer credit providing the degree was awarded and the courses were taken within the 10 year period prior to admission and registration in the Faculty of Arts .

Once admitted students must satisfy all relevant undergraduate degree requirements except for the Written English and Mathematics requirements.

Students may not be admitted to the Faculty of Arts or complete a Bachelor of Arts Degree while concurrently pursuing a degree in another Faculty or School.

No transfer credit will be awarded to students seeking a third, fourth, etc., degree.

Students cannot obtain a second degree in the same discipline at the same or lower level as any of their previously awarded degree(s).

Application to Graduate with a Bachelor of Arts Degree

In order to officially receive a degree in any of the four programs leading to a B.A., students must declare their intention to graduate by the relevant deadline date listed below. This process applies to students in each of the following three categories.

Category 1: Those students currently registered in the Faculty of Arts in either the B.A. General Degree, B.A. Integrated Studies Degree or the B.A. Advanced Degree Program must declare their intention to graduate using Aurora Student.

Those students currently registered in the Faculty of Arts in the B.A. Honours Degree program must declare their intention to graduate at the point of registration for their last set of courses when they complete the Registration Worksheet.

Category 2: Those students currently registered in the Faculty of Arts in either the B.A. Advanced or a B.A. Honours Degree program who decide to revert to the B.A. General Degree Program in order to graduate, must submit a request in writing to graduate to the General Office, Faculty of Arts. For graduation in May, the request must be received by April 30. For graduation in October, the request must be received by September 30. For graduation in February, the request must be received by January 30.

Category 3: Those students previously admitted to and registered in one of the respective degree programs in the Faculty of Arts and who have completed all of the requirements for the degree while registered in the Faculty of Arts, but who are currently registered in another Faculty or School at the University of Manitoba (excluding Extended Education) may submit a request in writing to graduate to the Faculty of Arts General Office.

Deadline Dates to declare expected Graduation Date by Aurora Student

- May Graduation: end of registration revision period for Winter Term
- October Graduation: August 1
- February Graduation: end of registration revision period for Fall Term